

Shipping Checklist- International Shipments

If you are using the commercial invoice we have provided for you, use this checklist to ensure that your commercial invoice is filled out correctly.

- Exporter Address:** Ensure the address you are shipping from is entered here
- Ship Date:** Enter the full date of the day you plan on shipping the item
- Air Waybill Number/Tracking number:** Enter the tracking number on the label that is being shipped
 - Fedex: 12-digit code (numbers only)
 - UPS: 18-digit code (numbers and letters)
- Quantity:** Enter the amount of items you are shipping
- Total Quantity:** Enter the total amount of all the items you're shipping, and the number of boxes
- Weight:** List the weight of each item (0.9 lbs / 0.4 kg per transducer, 0.22 lbs / 0.1kg per microphone, 1lb / 0.454 kg per iPad)
- Country of manufacture:** Ensure each item's country of manufacture is entered (For reference, each item's country of manufacture is listed below)
- Unit Value/Total Value:** Ensure the value of every item is listed at \$100 USD
- Signature:** Confirm that all 3 copies of the commercial invoices have been signed
- Date:** Make sure you include today's date next to your signature at the bottom of the page

Note: please use a separate line for each unique item

Item	Harmonized Code	Country of Origin	Address
DD450	9018.19.9560	Poland	RadioEar SLONECZNY SAD 4D 72-002 DOLUJE Poland +48 690 497 984
B81	9018.19.9560	Poland	RadioEar SLONECZNY SAD 4D 72-002 DOLUJE Poland +48 690 497 984
EARTONE 3A	9018.19.9560	USA	3M Company 3M Center, Remittance Processing Bldg 224-5N-42, I94 & McKnight Rd. Saint Paul MN 55144 United States
HDA 280	9018.19.9560	Germany	Sennheiser electronic GmbH & Co. KG 30900 Wedemark, Germany www.sennheiser.com
TDH 50	9018.19.9560	Canada	SHOEBOX Ltd. 80 Aberdeen Street Suite 201 Ottawa, ON K1S 5R5 www.shoebox.md

MicW i437	8517.70.0000	China	FullscaleAV LLC 701 Murfreesboro Pike, Ste 200 Nashville TN 37210 United States
Apple iPad	8471.30.0100	China	Apple Canada Inc. 7495 Birchmount Road Markham ON L3R 5G2 Canada